

Lake Princeton HOA

Exterior Alteration Application

An improvement application must be submitted for any construction, addition or alteration to the exterior of your home or common area.

The object of requiring a homeowner to file an Improvement Application with the Board of Trustees is to ensure that your planned improvement conforms to the Association's Declaration, enhances the beauty of the community, maintains the architectural harmony of the community and in no way inconveniences your neighbors. And to enable the Association to determine what information and assistance it can give in order to expedite completion of your planned improvement.

Name: _____ Address: _____

Date: _____ Home Phone: _____ Work Phone: _____

Owner: Yes _____ No _____

Type of Requested Improvement: _____

Location: _____

Approximate Cost: _____ Dimensions: _____

Color: _____

A drawing of all improvements must be submitted and attached to the application to show the exact location, dimensions, proximity to common areas, surrounding homes, etc.

I understand the policies concerning my proposed improvement. This improvement in no way encroaches on a neighbor's limited common area or common ground or into the Association's common area. I agree to abide by all rules established by the Association and will be solely liable for any upkeep and replacement required by my improvement.

I further agree to obtain all licenses and/or building permits and to meet all legal requirements for building codes, if applicable and to ensure that all companies and/or workers are properly insured.

Signature: _____

Association Use Only

Approved: _____ Disapproved: _____

Stipulations: _____

Mail Application To:

West Chester Community Administrators, Inc.
9772 Princeton-Glendale Road, Suite 4
Cincinnati, Ohio 45246
Office 513-860-3120
Fax 513-860-3190

Date Received: _____